

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

February 20, 2007

**CALL TO PODIUM:**

Michele R. McGleish, Director of  
Parks, Recreation and Culture

**RESPONSIBLE STAFF:**

Michele R. McGleish, Director of  
Parks, Recreation and Culture

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
<b>X</b>	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item  
is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Awarding a School  
Playground Matching Grant for a New Playground at  
Gaithersburg Elementary School (\$6,000)

**SUPPORTING BACKGROUND:**

The Gaithersburg Elementary School, located at 35 North Summit Avenue, has undergone construction of a new addition to the school in 2006 along with renovation of the outside playground area. The initial construction included only one playground and it was determined that a second one was needed. The Principal is requesting funding assistance for this new playground. This equipment will greatly benefit the student body as well as the residents living in the Olde Towne area. The Elementary School is also utilized as a "Summer In the City" Day Camp.

A letter, including a copy of the new playground plan and quote were reviewed by Laura Sarno, the City's Playground Expert. This equipment has already been installed. Laura and Michele completed an inspection on February 1<sup>st</sup> to ensure compliance with safety standards.

The total cost of the new playground equipment is \$12,000. Staff is recommending that a grant in the amount of \$6,000 be provided to offset the costs of the new playground equipment. Funding is provided within the City's Capital Budget for projects such as this. Gaithersburg Elementary has not received a grant such as this in the last five years.

**DESIRED OUTCOME:**

Vote on Resolution.

# Resolution Request Form

## REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Michele R. McGleish

Date of City Council Meeting: February 20, 2007

### **AUTHORIZING**

Purchase X    Award Contract \_\_\_\_\_    Transfer Funds \_\_\_\_\_    Negotiate/  
Execute a Contract \_\_\_\_\_

### **BID INFORMATION:**

Advertisement Date \_\_\_\_\_

Newspaper(s) \_\_\_\_\_

Bids Opened/Tabulated (date) \_\_\_\_\_

### **DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

Awarding a school playground matching grant to Gaithersburg Elementary School to offset the purchase of a new playground.

### **CONTRACTED/PURCHASE FROM:**

Company \_\_\_\_\_ Name: Playground \_\_\_\_\_ Specialist, Inc. \_\_\_\_\_

Street Address 17352 N. Seton Ave. \_\_\_\_\_

P. O. Box Number \_\_\_\_\_

City/State/Zip Emmitsburg, MD 21727 \_\_\_\_\_

**CONTRACT/PURCHASE AMOUNT:**                      \$6,000

Check One:                      In the Amount of \_\_\_\_\_    Not to Exceed X

**FUNDS TO BE EXPENDED FROM:**    Operating Budget \_\_\_\_\_    Capital Improvements Budget X

Account Number: 1-99-7-3343-526000 \_\_\_\_\_

(For Finance Department use only; not to be included in the Resolution)

### **VERIFICATION OF AVAILABILITY OF FUNDS**

Available X    Not available \_\_\_\_\_

\_\_\_\_\_  
Finance Dept.                      Date

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AWARDING A SCHOOL PLAYGROUND MATCHING GRANT FOR A  
NEW PLAYGROUND AT GAITHERSBURG ELEMENTARY SCHOOL

WHEREAS, the Gaithersburg Elementary School has undergone construction of a new addition along with renovation of the outside playground area. The initial construction included only one playground and it was determined that a second one was needed; and

WHEREAS, the principal of the school is requesting funding assistance for this new playground; and

WHEREAS, this equipment will greatly benefit the student body as well as the residents living in the Olde Towne area; and

WHEREAS, the Mayor and City Council have determined that the project is worthwhile and in the public interest to award the matching grant and offset the total cost of Twelve Thousand Dollars (\$12,000), for the new playground equipment:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of Gaithersburg, that the City Manager be and he hereby is authorized to disperse funds to Playground Specialists, Incorporated, 17352 North Seton Avenue, Emmitsburg, Maryland 21727, in an amount not to exceed Six Thousand Dollars (\$6,000); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the City Council this 20th day of February, 2007.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 20th day  
of February, 2007.

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David B. Humpton, City Manager